|  |  |
| --- | --- |
|  | Macrete Ireland Ltd |

# Employment Application *Please return to the HR Manager along with your CV and Monitoring Form*

## Applicant Information

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  |  | Date of Birth: |  |
|  | First | Last |  |  |  |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  | Street Address |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | Town County |  | Post Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone: |  | Email |  |

|  |  |
| --- | --- |
| Position Applied for: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Do you hold a current UK Driving License? | YES | NO | Are you legally eligible for work in the UK? | YES | NO |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you worked for Macrete before? | YES | NO | If yes, when? |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Have you ever been convicted of a criminal offence? | YES | NO | *Failure to disclose such information may result in dismissal or disciplinary action. Full disclosure will not necessarily preclude you from employment.* |

|  |  |
| --- | --- |
| If yes, explain: |  |

## Education

|  |  |
| --- | --- |
| School/College/University/Other |  |

*(Start with your most recent and work back. Continue to a separate sheet if required)*

|  |  |
| --- | --- |
| **Course(s) Studied** | **Grade / Result** |
|  |  |

## Previous Employment

*(Start with your most recent and work back. Continue to a separate sheet if required)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer Name** | **Length of Service** | **Position Held** | **Reason for Leaving** |
|  |  |  |  |

## Other Qualifications / Skills

*If you have taken any training or professional courses relevant to the position applied for, please give details here*

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Title** | **Qualification Awarded** | **Grade/Result** | **Expiry Date** |
|  |  |  |  |

## Any Other Supporting Information

*Please supply any other information which you feel may assist your application. This could include details explaining gaps in employment history, other skills you may have developed and the reasons why you feel this position may be suitable for you.*

*Please also detail any particular adjustments you may require if called for an interview*

|  |
| --- |
|  |

## References

Please list two professional references.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Full Name: |  | | Occupation: |  |
| Company: |  | | Phone: |  |
| Address: |  | | | |
|  |  | |  |  |
| Full Name: |  | | Occupation: |  |
| Company: |  | | Phone: |  |
| Address: | |  | | |
|  |  | |  |  |

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in dismissal without notice.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature: |  | Date: |  |

*Macrete Ireland Ltd are an Equal Opportunities employer and we welcome applications from all sections of the community*